

Naples, Florida, January 7, 1981

LET IT BE KNOWN, that the Pelican Bay Improvement District met on this date in Regular Session at 4:30 P.M. in Building "F" in the Collier County Courthouse complex with the following members present:

PRESIDENT: Salvatore Scuderi

SECRETARY: Douglas Brown

TREASURER: Elinor Wenzel

Stanley Brooks

Harmon Turner

ALSO PRESENT: Gary Moyer, District Manager; James Ward, Assistant to the District Manager; Jerry Eckert, Post, Buckley, Schuh & Jernigan; Messrs. Obley, Koste and Caldwell, Coral Ridge-Collier Properties; George Varnadoe, Young, van Assenderp, Varnadoe and Benton; Tracy Bolesky, Attorney for the District and Jean Swindle, Recording Secretary.

AGENDA

1. ROLL CALL
2. APPROVAL OF MINUTES OF THE DECEMBER 3, 1980 MEETING.
3. EXECUTION OF AGREEMENT BETWEEN FLORIDA POWER & LIGHT CO. and THE DISTRICT FOR SUPPLYING ELECTRIC POWER TO ITS STREET LIGHTING SYSTEM
4. DISCUSSION ON THE DISTRICT JOINING THE FEDERAL RETIREMENT SYSTEM SOCIAL SECURITY COVERAGE
5. ACCEPTANCE OF PELICAN BAY BOULEVARD LIGHTS
6. ENGINEER'S REPORT
7. SUPERVISORS' REQUESTS & AUDIENCE PARTICIPATION
8. TREASURER'S REPORT
9. MANAGER'S REPORT
10. CONFIRMATION OF CERTIFICATES OF PAYMENT & INVOICES
11. ADJOURNMENT

ROLL CALL

President Scuderi called the meeting to order and asked the record show all members of the Board present.

MINUTES OF DECEMBER 3, 1980 - APPROVED AS CORRECTED

Mr. Turner moved, seconded by Mr. Brown and carried 4-0 with Mrs. Wenzel abstaining because of her absence at the meeting of December 3, 1980, that the minutes of December 3, 1980 be approved with the following corrections as requested by Mr. Turner:

Page 775 - Third line from the bottom of the page - the word "his" should replace the word "this"

Page 777 - Point 8; paragraph "e" - the date "6/23/70" should read "6/23/80"

EXECUTION OF AGREEMENT BETWEEN FLORIDA POWER & LIGHT COMPANY AND PBID FOR SUPPLYING ELECTRIC POWER TO PBID'S STREET LIGHTING SYSTEM - APPROVED

Mr. Moyer presented for the Board's consideration the agreement between the District and Florida Power & Light Company which will allow the supplying of electric energy to operate the District's street lighting system at a substantial savings. He explained that FPL's request is due to the fact that this system has no master meter and as the supplier of electric energy, FPL wants a written agreement which verifies the District's responsibility of paying for the cost of such a supply of power. He stated he had asked Attorney for the District Bolesky to review the agreement for its correctness.

Attorney Bolesky said the document should read "Pelican Bay Improvement District acting on behalf of the Special Street Lighting District" instead of using just the District's name as the authority lies with the taxing district itself. In answer to Mr. Turner's question, he explained that such an agreement does not require Collier County's approval.

Mr. Turner asked that Page 2, Paragraph 6 of the agreement show the addition of the word "may" after the word "therefore on fourth (4) line from the top of Paragraph 6.

On page 4, Mr. Turner asked that the designation of "President" of Florida Power & Light Company be deleted which would allow anyone with the authority to sign the agreement.

Following these corrections, Mr. Turner moved, seconded by Mrs. Wenzel and carried unanimously, that the Agreement between the Board of Supervisors of the Pelican Bay Improvement District and Florida Power & Light for furnishing power to the District's street lights , be approved and that the President and Secretary be authorized to sign same.

RESOLUTION ALLOWING THE DISTRICT TO JOIN THE FEDERAL RETIREMENT SYSTEM -
ADOPTED - AGREEMENT BETWEEN THE STATE OF FLORIDA/SOCIAL SECURITY SYSTEM
AND PBID - APPROVED WITH CORRECTIONS

Mr. Moyer presented for the Board's consideration the idea of the District joining the Federal Retirement System/Social Security System in order for the District's four present employees to be covered by some sort of retirement program. He explained that government entities are not automatically covered by such a program as it takes a special act by the board of any governmental agency to bring such employees and officers under the Social Security umbrella. The prospect has been researched, Mr. Moyer continued, and the program covers four segments:

1. Retirement benefits
2. Disability benefits
3. Survivor benefits
4. Hospitalization and medical benefits over the age 65.

The social security taxes have been increased this year with the base now being \$29,700 and the rate - 6.65%. Heretofore, there has been no legislation which would allow the transfer of monies out of the positive funded Survivor/Disability benefits into the dwindling Retirement benefits but

this year, 1981, there is being legislation proposed which will allow this to be done. The same benefits provided by an insurance would cost \$400 per month per employee which would make it prohibitive according to the representative of Social Security. Mr. Moyer stated that since the District has had the first employee, the District has been withholding social security which accounts for the proposed agreement carrying the date of October 1, 1979. As soon as the proposed agreement and resolution are approved by the Board and subsequently by the Federal government, then the District will pay all back social security taxes with no penalty involved. Attorney Bolesky stated both documents were legally in order.

Following discussion which covered the "no jeopardy" attitude in the event the District should, in the future, have a pension plan of its own as far as social security is concerned; the fact that Collier County utility employees are covered by a state pension plan and social security which verifies that two such pension plans can be available at the same time, Mr. Turner pointed out two errors in the two documents:

Resolution - Page 2; Paragraph 6 - The designated custodian of all sums should be only the office of "District Manager" and not include the name of the District's present manager.

Agreement - Page 2; Paragraph 3; 13th line down - should read - "bear interest at one-half of"

At this time, Mr. Turner moved, seconded by Mrs. Wenzel and carried unanimously that the Resolution and Agreement regarding Social Security be approved as corrected and the President and Secretary be authorized to sign same.

FOUR STREET LIGHT STANDARDS ON PELICAN BAY BOULEVARD - ACCEPTED FROM
CORAL RIDGE-COLLIER PROPERTIES

In way of explanation, Mr. Moyer said the first four (4) street light standards were installed by Coral Ridge-Collier Properties before

the establishment of the Pelican Bay Lighting Service Municipal Taxing District. Since the Taxing District is now in operation, Coral Ridge-Collier Properties are offering to convey title of these four light standards on Pelican Bay Boulevard to the District. Mr. Moyer stated a Bill of Sale, in the amount of \$10.00, has been submitted to and reviewed by the Attorney for the District Bolesky. Mr. Bolesky verified the correctness of the Bill of Sale and stated the District would have to prepare a resolution authorizing the purchase of the above-referenced four (4) street lights.

Mr. Turner moved, seconded by Ms. Wenzel and carried unanimously, that the Bill of Sale in the amount of \$10.00 and conveying title of the four (4) light standards on Pelican Bay from Coral Ridge-Collier Properties to Pelican Bay Lighting Service Municipal Taxing District, be accepted. Additionally, included in the motion was the request that Attorney for the District Bolesky prepare the necessary resolution authorizing such purchase.

ENGINEER'S REPORT

At Mr. Jerry Eckert's only request, Ms. Wenzel moved, seconded by Mr. Brown and carried unanimously, that the invoice in the amount of \$1,100 payable to Missimer and Associates for setting up the monitoring program for the District's wellfield, be approved.

SUPERVISORS' REQUEST AND AUDIENCE PARTICIPATION

Per Mr. Moyer's request, Mr. Brown moved, seconded by Mr. Turner and carried unanimously, that the mileage payment for the Board be increased from \$.14 to \$.19 as covered in the District's Special Act.

MANAGER'S REPORT

Mr. Eckert reviewed for the Board the situation wherein Coral Ridge-Collier Properties is in the process of selling a parcel of land that lies just north of Seagate Drive; between Crayton Road and St. Williams

Church and the preliminary site plan of the subject property calls for an encroachment into the District's present water management easement. He continued that there have already been some investigations into the storage requirements of this particular easement and PBS&J is satisfied that the proposed line does not jeopardize the water management capabilities of the District's easement. He stated South Florida Water Management District has been asked to review the request and once they concur the request for a vacation of the easement together with the relocation of the District's easement line will be brought before the Board.

STATUS OF NEW WELLS

Mr. Eckert stated the permits from Collier County have been issued for the three new wells but they are still waiting for the DER permits which are being reviewed, per DER's request, by SFWMD. Mr. Turner asked that this issue be closely followed up as the Board is anxious to have the new wells complete before the onset of the dry season.

Mr. Eckert said the wellfield expansion plan is proceeding in every area except the wells themselves and as soon as the permits are issued they will immediately begin to dig the wells.

SPECIAL MEETING

Mr. Moyer asked that the Board of Supervisors hold a Special Meeting during the remainder of the month of January, 1981 as there are going to be bids returning for the construction along Crayton Road. It was the consensus of the Board that the office contact each member in order to verify the exact date during the week of January 20, 1981.

STATUS REPORT RE BILIMORE CONTRACT

Mr. Moyer reported there has been little or no progress since last month's meeting with the District's attempts to bring the Biltmore contract to a reasonable conclusion. He said that there will be meetings with the District's attorney at which time Mr. Bolesky will outline the method of procedure that will be legally correct. Because of the projected difficulty with the completion of the subject contract, Mr. Moyer said it will be necessary to have Mr. Bolesky take over the issue and of course, there will be additional legal costs involved.

TREASURER'S REPORT

Following Mr. Moyer's presentation of the District's Water/Wastewater Operating Summary for the period ending January 7, 1981 and all water/sewer invoices for the months of November, 1980 and December, 1980, Mr. Turner moved, seconded by Mr. Brown and carried unanimously, that invoices for November, 1980 and December, 1980 under the water/sewer account, be confirmed.

Mr. Turner moved, seconded by Mr. Brown and carried unanimously, that the Treasurer's report be approved as presented.

Following Mr. Moyer's presentation of the District's Water Management Operating Summary for the period ending January 7, 1981 and all water management invoices for the months of November and December, 1980, Mr. Turner moved, seconded by Mrs. Wenzel and carried unanimously, that invoices for November and December, 1980 under the water management account be confirmed.

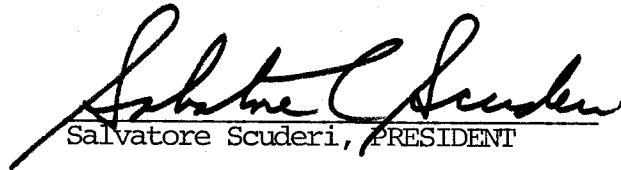
Mr. Turner moved, seconded by Mr. Brown and carried unanimously, that the Treasurer's report for water management, be approved as presented.

Pelican Bay Improvement District
January 7, 1981

ADJOURNMENT

There being no further business to come before the Board, Mr. Turner moved, seconded by Mr. Brown and carried unanimously, that the meeting be adjourned - Time: 5:15 P.M.

PELICAN BAY IMPROVEMENT DISTRICT


Salvatore Scuderi, PRESIDENT

PELICAN BAY IMPROVEMENT DISTRICT

WATER & WASTEWATER OPERATING SUMMARY
for the period ending 1/7/81

REVENUE:	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Connection Fees	\$22,378.00	\$19,695.69	\$2,682.31
Meter Use	5,430.00	5,230.00	200.00
Water & Sewer	5,198.00	5,726.20	(528.20)
Irrigation	<u>8,549.00</u>	<u>3,628.91</u>	<u>4,920.09</u>
TOTALS	41,555.00	34,280.80	7,274.20
EXPENSES:			
Chemicals	825.00	1,212.79	(387.79)
Electric	10,544.00	11,865.84	(1,321.84)
M & R	1,870.00	9,050.84	(7,180.84)
Salaries	8,675.01	8,234.34	440.67
Benefits	1,719.99	402.93	1,317.06
Engineering	1,250.01	2,324.89	(1,074.88)
Legal	1,250.01	1,608.75	(358.74)
Audit	-0-	-0-	-0-
Water Quality	1,250.01	567.01	683.00
Other Fees	<u>4,791.00</u>	<u>4,022.11</u>	<u>768.89</u>
TOTALS	32,175.03	39,289.50	(7,114.47)

PELICAN BAY IMPROVEMENT DISTRICT

WATER MANAGEMENT OPERATING SUMMARY
FOR PERIOD ENDING 1/7/81

EXPENDITURES:

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Supervisors' Fees	\$1,500.00	\$1,500.00	-0-
Travel	75.00	15.40	\$ 59.60
Legal Notices	37.50	6.83	30.67
Office Expend.	1,875.00	1,983.95	(108.95)
Engineering	2,000.00	683.05	1,316.95
Legal	1,500.00	1,608.75	(108.75)
Audit	-0-	-0-	-0-
Trustee	375.00	260.89	114.11
Payroll	15,180.00	5,353.86	9,826.14
P/R Taxes/Benef.	2,459.00	250.91	2,208.09
Transportation	2,650.00	558.36	2,091.64
Swale Maint.	6,250.00	-0-	6,250.00
Water Quality	875.00	270.00	605.00
Chemicals	6,250.00	658.95	5,591.05
Use Chrg	6,983.00	-0-	6,983.00
Insurance	1,336.25	-0-	1,336.25
Renewal/Replcmt	1,500.00	-0-	1,500.00
Contingencies	<u>2,160.75</u>	<u>-0-</u>	<u>2,160.75</u>
Balance	53,006.50	13,150.95	39,855.55

WATER/SEWER INVOICES
NOVEMBER - - - 1980

<u>Check No.</u>	<u>Payee</u>	<u>For</u>	<u>Amount</u>
282 - 11/4/80	Coral Springs Improvement District	½ repymnt Prudential insurance for J.Swindle	\$ 40.05
283 - 11/4/80	FPL	Monthly bill/RO Plnt	1,348.73
284 - 11/4/80	FPL	Monthly bill/Wellfield	1,939.13
285 - 11/4/80	PBS&J	Beach facility site plan; fire protection Club house utilities Dorchester site	1,133.53
286 - - - -	VOID		
287 - 11/4/80	J.N. Environmental	5 Bacteriologicals	55.14
288 - 11/4/80	John W. Marcheret, P.E.	Service telemetering equipment	224.00
289 - 11/4/80	Sunshine Ace Hardware	Equipment for RO plnt	130.00
290 - 11/4/80	Utilities & Irr. Supply	Pipe dies for PVC/Stock	131.81
291 - 11/7/80	R. Parmelee	½ salary 10/24 - 11/7/80	326.14
292 - 11/7/80	J. Swindle	½ salary 10/24 - 11/7/80	203.12
293 - 11/7/80	A. Fowles	salary 10/24 - 11/7/80	390.49
294 - 11/7/80	G. Moyer	½ salary 10/24 - 11/7/80	276.92
295 - 11/4/80	Gulfside Bldg. Corp.	Exploratory labor/problem sewer LaChateau	266.00
296 - 11/4/80	S.W. Utility Systems	Repair sewer problem on Buttonbush/LaChateau	1,560.00
297 - 11/4/80	Bob Dean Supply	Pressure gauges/bushings	74.74
298 - 11/4/80	A. Fowles	Travel expense	8.50
299 - 11/21/80	A. Fowles	Salary 11/7 - 11/21/80	390.49
300 - 11/21/80	R. Parmelee	½ salary 11/7 - 11/21/80	326.14
301 - 11/21/80	J. Swindle	½ salary 11/7 - 11/21/80	203.12
302 - 11/21/80	G. Moyer	½ salary 11/7 - 11/21/80	276.92
303 - 11/17/80	Internal Revenue Service	W/S portion of SS and WI for period ending 10/80	504.00
304 - 11/17/80	FPL	Wellfield Electrical Use	80.18
305 - 11/17/80	FPL	RO Plnt St.Tax before 10/1/80	99.40

WATER/SEWER INVOICES
DECEMBER - - - 1980

Check No.	Payee	For	Amount
307 - 12/1/80	United Tel. Service	Wellfield - 201-1953	\$ 67.20
308 - 12/1/80	United Tel. Service	½ Ringdown - 201-2143	37.18
309 - 12/1/80	United Tel. Service	½ Office - 597-1566	59.91
310 - 12/1/80	United Tel. Service	RO plnt - 597-2265	155.90
311 - 12/1/80	Gulf Oil Corp.	Truck - gas & oil	59.11
312 - 12/1/80	FPL	RO Plnt	1,943.60
313 - 12/1/80	FPL	Wellfield	1,965.63
314 - 12/1/80	Davis Wtr/Waste, Inc.	Wrenchs for RO plnt	32.92
315 - 12/1/80	Coral Ridge-Collier Prop.	½ rent;elec;painting	155.40
316 - 12/1/80	Gulfside Bldg.	Deposit refund for 21/B	75.00
317 - 12/5/80	A. Fowles	Salary 11/21 - 12/5/80	390.49
318 - 12/5/80	R. Parmelee	½ salary 11/21 - 12/5/80	326.14
319 - 12/5/80	J. Swindle	½ salary 11/21 - 12/5/80	203.12
320 - 12/5/80	G. Moyer	½ salary 11/21 - 12/5/80	276.92
321 - 12/3/80	Internal Revenue Serv.	W/S portion of SS & WT for period ending 11/80	487.20
322 - 12/3/80	GMAC	Truck expense	11.40
323 - 12/3/80	Marvin E. Miller, Inc.	Installation pump/Well#4	800.00
324 - 12/8/80	Fischer/Porter	Repair Potable wtr tank leveler struck lightning	822.00
325 - 12/8/80	Leeds/Northrup	Potable meter - struck by lightning	852.75
326 - 12/8/80	Gator Utilities	Installation 2" meter for NFS&L	681.08
327 - 12/8/80	Coastland Equip.	Repair "Mowtrim" tractor	60.00
328 - 12/8/80	PB&S Chemicals	Chemicals for RO plnt	170.55
329 - 12/8/80	PB&S Chemicals	Chemicals for RO plnt	875.24
330 - 12/8/80	QEI	Test meter for RO plnt	343.00
331 - 12/8/80	Sunshine Pipe & Supply	Pipe supply for RO plnt	18.06
332 - 12/8/80	Utilities & Irrigation	Pipe Supply	115.46
333 - 12/8/80	UTS	Fed. & St. Taxes before 10/1/80	56.40
334 - 12/8/80	UTS	Wellfield #201-1953	67.20
335 - 12/8/80	Petty Cash	Locks, Keys, Stamps, Etc	50.00
336 - 12/11/80	UTS	RO Plnt - #597-2265	195.90
337 - 12/11/80	UTS	W/S portion office #597-1566	44.55
338 - 12/11/80	Gulf Oil Corp	Truck service - gas & oil	52.30
339 - 12/11/80	GMAC	W/S portion truck lease	114.01
340 - 12/19/80	A. Fowles	Salary 12/5 - 12/19/80	390.49
341 - 12/19/80	R. Parmelee	½ salary 12/5 - 12/19/80	326.14
342 - 12/19/80	J. Swindle	½ salary 12/5 - 12/19/80	203.12
343 - 12/19/80	G. Moyer	½ salary 12/5 - 12/19/80	276.92
344)			
345)	Salary checks for 1/2/81		
346)			
347)			
348 - 12/22/80	Tracy Bolesky	Legal service W/S thru 11/25/80	723.75
349 - 12/22/80	Gator Utilities	Bal. on NFS&L meter in- stallation	117.37
350 - 12/22/80	Hoffman's Office Sup.	½ (W/S) office supplies	11.63
351 - 12/22/80	J.N. Environmental	Tests and chemicals	167.00
352 - 12/11/80	Sunshine Ace Hardware	Supplies for plant	81.57

TOTAL

\$13,863.61

WATER MANAGEMENT INVOICES
NOVEMBER 1980

<u>Check No.</u>	<u>Payee</u>	<u>For</u>	<u>Amount</u>
945 - 11/4/80	FPL	Pelican Bay Blvd. lights	\$ 78.09
946 - 11/4/80	Coral Springs Improvement District	½ repymnt Prudential insurance for J.Swindle	24.56
947 - 11/4/80	Naples Daily News	Legal advertising	3.52
948 - 11/4/80	Naples Printing Co.	Portion of office sta- tionary	2.62
949 - 11/4/80	PBS&J	Beach facility site plan; fire protection Clubhouse utilities Dorchester site	683.05
950 - 11/7/80	R. Parmelee	½ salary 10/24 - 11/7/80	326.14
951 - 11/7/80	J. Swindle	½ salary 10/24 - 11/7/80	203.12
952 - 11/7/80	G. Moyer	½ salary 10/24 - 11/7/80	276.92
953 - 11/7/80	J. Swindle	Travel for October, 1980	39.95
954 - - - - -	VOID		
955 - 11/4/80	Coral Ridge Collier Prop.	Rent & Elec 10/1 - 10/17	167.17
956 - 11/4/80	Leupold & Stevens, Inc.	W/M monitoring gear	1,068.57
957 - 11/21/80	R. Parmelee	½ salary 11/7 - 11/21/80	326.14
958 - 11/21/80	J. Swindle	½ salary 11/7 - 11/21/80	203.12
959 - 11/21/80	G. Moyer	½ salary 11/7 - 11/21/80	276.92
960 - 11/17/80	Internal Revenue Service	W/M portion of SS and WT for period ending 10/80	264.52
961 - 11/20/80	J. Swindle	Travel for November, 1980	38.00
962 - 11/21/80	S. Scuderi	Nov. Supvr. Fee	100.00
963 - 11/21/80	D. Brown	Nov. Supvr. Fee	100.00
964 - 11/21/80	E. Wenzel	Nov. Supvr. Fee	100.00
965 - 11/21/80	S. Brooks	Nov. Supvr. Fee	100.00
966 - 11/21/80	H. Turner	Nov. Supvr. Fee	100.00
967 - 11/21/80	Purolator Courier	Mail Delivery	9.47
968 - - - - -	VOID		
969 - - - - -	VOID		

WATER MANAGEMENT INVOICES
DECEMBER 1980

<u>Check No.</u>	<u>Payee</u>	<u>For</u>	<u>Amount</u>
970 - 12/1/80	UTS	W/M portion Ring-down #201-2143	\$ 37.17
971 - 12/1/80	UTS	W/M portion office #597-1566	59.90
972 - 12/1/80	Sou. Mill Creek Prods.	Chemicals for water system	388.95
973 - 12/1/80	FPL	PB Blvd. lights	96.30
974 - 12/1/80	Coral Ridge-Collier Prop	½ Nov. rent;elec; painting	155.40
975 - 12/1/80	Big Cypress Serv.Co.	Water testing	270.00
976 - 12/5/80	R. Parmelee	½ salary 11/21 - 12/5	326.14
977 - 12/5/80	J. Swindle	½ salary 11/21 - 12/5	203.12
978 - 12/5/80	G. Moyer	½ salary 11/21 - 12/5	276.92
979 - 12/3/80	Internal Revenue Serv.	W/M portion of SS & WT period ending 11/80	247.72
980 - 12/10/80	Exchange Bank of Collier County	Loan paymnt: Int. \$7,316.25 Prin. \$19,283.75	26,600.00
981 - 12/3/80	S. Scuderi	Dec. Supvr. Fee	100.00
982 - 12/3/80	D. Brown	Dec. Supvr. Fee	100.00
983 - 12/3/80	H. Turner	Dec. Supvr. Fee	100.00
984 - 12/3/80	S. Brooks	Dec. Supvr. Fee	100.00
985 - 12/3/80	E. Wenzel	Dec. Supvr. Fee	100.00
986 - 12/8/80	Senior Friendship Center	F.Biery's father memorial	30.00
987 - 12/11/80	UTS	½ #597-1655 (Off)	44.54
988 - 12/11/80	UTS	Ring down #201-2143	7.55
989 - 12/11/80	Gulf Oil Corp	½ truck maintenance	52.30
990 - 12/11/80	GMAC	½ truck lease	114.02
991 - 12/19/80	R. Parmelee	½ salary 12/5 - 12/19	326.14
992 - 12/19/80	J. Swindle	½ salary 12/5 - 12/19	203.12
993 - 12/19/80	G. Moyer	½ salary 12/5 - 12/19	276.92
994 - 12/19/80	J. Swindle	Travel for December, 1980	50.00
995)			
996)	Salary checks for 1/2/81		
997)			
998 - 12/22/80	Tracy Bolesky	Legal service W/M thru 11/25/80	723.75
999 - 12/22/80	Collier Electric	Repair St.Lights/Button-bush	117.37
1000 - 12/22/80	Collier Electric	Repair PB Blvd. light fixtures	247.78
1001 - 12/22/80	Purolator	Delivery service	9.47
1002 - 12/22/80	Hoffman's office suppl	W/M portion office suppl.	11.64
		TOTAL	\$31,376.22